



**DR. PHYLLIS RICHARDS ENDOWED LEADERSHIP APPLICATION  
EPSILON KAPPA EDUCATIONAL FOUNDATION**

<b>DKG Activity</b>		<b>Location</b>	
<b>Beginning Date</b>		<b>Ending Date</b>	

<b>First Name</b>		<b>Last Name</b>	
<b>Address</b>			
<b>Phone No.</b>		<b>Email</b>	

<b>Current Educational Position (Subject, Level, Title, Employer):</b>

→ List anticipated costs of participation in this leadership activity, including registration, \*official meals, transportation, lodging, etc. Do not include expenses that will be reimbursed from other sources.

\* Official meals = Birthday Luncheon and Banquet/Society Dinner

Expense category

Cost


<b>Grant Amount Requested</b>	
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If my request is approved, I understand that 1) I may receive an award for the full amount or only a portion of the amount requested; 2) I must submit verification of participation within fourteen (14) days after completion of the activity; 3) the award will be paid in accordance with Epsilon Kappa Chapter procedures only upon submission of proper documentation. I also understand that the funds are not transferable.

<b>Signature (typed)</b>		<b>Date</b>	
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→ Submit completed application by email to [ekedfound@aol.com](mailto:ekedfound@aol.com) or mail to EPSILON KAPPA EDUCATIONAL FOUNDATION, 12314 W. Cow Path, Austin, TX 78727.

→ **Deadline for submission: April 18, 2022**