DR. PHYLLIS RICHARDS ENDOWED LEADERSHIP FUND
OF THE
EPSILON KAPPA EDUCATIONAL FOUNDATION

GUIDELINES –

- The **Dr. Phyllis Richards Endowed Leadership Fund** was established in 2007 in accordance with the sixth purpose of The Delta Kappa Gamma Society International:

  To stimulate the personal and professional growth of members and to encourage their participation in appropriate programs of action.

- The purpose of the fund is to provide financial support to Epsilon Kappa Educational Foundation members wishing to attend Delta Kappa Gamma leadership events, such as

  - TSO conventions, international conferences, and international conventions
  - the TSO Leadership Seminar
  - other leadership seminars as may be established by Delta Kappa Gamma (e.g., **DKG IGNITE**)

- At this time only the interest income may be distributed to fund the purposes as stated above.

- Funds shall be allocated by the Foundation Board of Directors following an application procedure and in accordance with Epsilon Kappa Chapter rules regarding convention reimbursement.

- Members of the Foundation Board of Directors are not eligible to receive Phyllis Richards Leadership Grants during their term of service on the Board.

- Preference will be given to applications from members who have not previously received a Phyllis Richards Leadership Grant.

- Decisions on funding will occur within two weeks after the application deadline. Each applicant will receive a letter at that time indicating if her activity will be funded.

February 2011; updated March 2022